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## PROPERTY ADDRESS

Company name

Company address

Company phone

Company email

## PERSONAL DETAILS

Legal first name\*

Middle name

Last name\*

Preferred name

Primary contact number\*

Home phone

Work phone


Email

Are you 18 or over?

Yes

No

## PROOF OF IDENTITY

 Please attach one form of ID. This is for verification purposes only.

## CO-APPLICANTS

First name 1

Last name 1

Phone 1

Email 1

First name 2

Last name 2

Phone 2

Email 2

First name 3

Last name 3

Phone 3

Email 3

## OTHER NON-TENANT OCCUPANTS

Please name occupants who will not be on the tenancy agreement e.g. children, elderly dependents

Name 1

Name 2

Name 3

Name 4

### CURRENT LANDLORD

The purpose of collecting this information is to conduct a reference check to determine your suitability as a tenant.

Address\*

Is this a NZ address?\*

Yes

No

⚠ Non New Zealand addresses may affect the property managers ability to run a credit check.

Landlord/Agent name\*

Landlord/Agent phone\*

Landlord/Agent email\*

### PREVIOUS LANDLORD REFERENCES

The purpose of collecting this information is to conduct a reference check to determine your suitability as a tenant.

Landlord 1 name

Landlord 1 phone

Landlord 1 email

Landlord 2 name

Landlord 2 phone

Landlord 2 email

Landlord 3 name

Landlord 3 phone

Landlord 3 email

### OTHER REFERENCES

Please provide at least two other references e.g. manager, supervisor, case manager, or other professional reference.

The purpose of collecting this information is to conduct a reference check to determine your suitability as a tenant.

Name 1\*

Phone 1\*

Email 1

Relationship 1

Name 2\*

Phone 2\*

Email 2

Relationship 2

Name 3\*

Phone 3\*

Email 3

Relationship 3

**PARKING**

This property has a restriction on parking

This could mean that there is no parking at the property or parking spaces are limited. Please provide the total number of vehicles (cars, boats, trailers etc), for the suitability of the property.

Will you be parking on the property?      Yes      No      Total number of vehicles

**PETS**

This property has a restriction on pets.

This could mean that no pets are permitted or that the type and number of pets is restricted. If you have a pet or pets it is important that you disclose this to the property manager so they can see if your pet fits within the restrictions for this property.

Please add a description of each pet that will be living at the property.

Is your pet registered?      Yes      No

Pet's name      Type

Breed      Age

Tell us about your pet

⚠ Please attach any supporting documents and a photo of your pet(s)

**SMOKING**

This property has a restriction on smoking.

This could mean that smoking is not permitted or restricted to certain areas. If you or any of the occupants are smokers it is important that you disclose this to the property manager.

Are you or any of the occupants smokers?      Yes      No

**ADDITIONAL NOTES**

What other information should we know about you that would help support your application?

**PRIVACY CONSENTS**

Tenancy Application - You agree and acknowledge:

**Privacy Statement**

I have read, understood and agree to Tenancy Practice Service Limited's Privacy Policy found here <https://tenant.co.nz/privacy-policy> and the below terms and conditions.

**What am I agreeing to?**

I agree to the collection, use and disclosure of my personal information for the following purposes, and warrant that I have supplied all information on this form freely, including my chosen proof of identity and evidence of ability to pay rent. I agree that any information found through any of the stated databases that relates to me can also be used for the purposes outlined in this application. I acknowledge if I enter a tenancy agreement as a result of this application being successful, then the information provided in this application will form part of the tenancy agreement.

**What is the purpose for the collection of my personal information?**

To verify my identity, perform background checks, reference checks and credit checks through the Centrix and or Equifax credit bureaus or a search of the Personal Property Security Register. To check the publicly available Ministry of Justice court databases. To facilitate the connection of selected utility services. If there is an unpaid debt at the end of the tenancy your information mayz be provided to a debt collection agency for debt collection purposes.

**Who will receive my information?**

The information is provided by myself to:

**The Tenancy Practice Service Ltd**

I understand my information is encrypted and stored on servers by The Tenancy Practice Service Ltd.

**The Landlord/Owner**

I understand a copy of my tenancy application may be supplied to the Landlord.

**The Landlord's Agent/Property Manager**

I understand a copy of my tenancy application will be supplied to the Landlord's Agent.

**How will my information be stored?**

The information submitted is stored in a secure and encrypted database. This information is also password and security question protected.

**Information Provided**

I agree that I have been advised that I have the right to request information that you hold about me, and to have any information held corrected if it is in error. I confirm the information in this form is true and correct.

I have read and agree to the terms and conditions

I agree to the landlord or landlord's agent running a credit check on me if I'm made a preferred applicant

I agree to the landlord or landlord's agent contacting my references

Signature

Date / /

